



आर्य कन्या महाविद्यालय, शाहाबाद मारकण्डा

**ARYA KANYA MAHAVIDYALYA**

(A Premier Multifaculty Post Graduate Girls Institution Affiliated to KUK)

SHAHABAD MARKANDA, DISTT KURUKSHETRA (HARYANA)

Ref. No. 1220/2024/AKM/2025/21385A

Date 04/10/2025

## Proceeding of The First Meeting of IQAC (2025-2026)

1<sup>st</sup> meeting of the IQAC was held on **04.10.2025** at **11:30 a.m.** in the office of the principal of the college under the Chairmanship of Dr. (Mrs.) Aarti Trehan, Principal Arya Kanya Mahavidyalaya, Shahabad Markanda. The following members were present in the meeting:

### Chairman:

Prof. Aarti Trehan

Principal (Offg.)

aartitrehan218@gmail.com

### Co-ordinator:

Dr. Poonam Siwatch

Associate Professor

siwatchpoonam@gmail.com

### Members From Managing Committee:

Sh. Ram Lal Gupta

President.

(AKMV Shahabad)

46ramlalbansal@gmail.com

### Members From Faculty:

Dr. Anju

Associate Professor

commerceakmv@gmail.com

Dr. Mumtaz

Assistant Professor

mumtaz1306@gmail.com

Dr. Hema Sukhija

Assistant Professor

mathsdeptakmv2223@gmail.com

Dr. Simarjeet Kaur

Assistant Professor

kaursimarjeetjoran@gmail.com

Dr. Swati Atri

Assistant Professor

akmvshahabad68@gmail.com

Dr. Priyanka Singh

Assistant Professor

drpsinghakmv2017@gmail.com

Dr. Rajinder Kaur

Librarian

rajinder18gill@gmail.com

Mrs. Ritu Mittal

Assistant Professor

ritu1991mittal@gmail.com

Ms. Yogita Sahni

Assistant Professor

yogitasahni25@gmail.com

Mrs. Anuradha

Assistant Professor

anuchadha02@gmail.com

Mrs. Ramandeep Kaur

Assistant Professor

ramankaurbca@gmail.com

Mrs. Surbhi

Assistant Professor

surbhichhabra5555@gmail.com

Ms. Diksha

Assistant Professor

dikshamanocha2442@gmail.com

### Member From Administration:

Mr. Rajesh Kumar Anand

Dy. Supdt.

anandrajesh660@gmail.com

Mr. Balvinder Kumar

Secretary

balvinderpaul1995@gmail.com

### Nominee From Stake Holders:

Dr. Rajesh Kharab

Chairman

Deptt. of Physics, K.U.K.

chairperson.physics@kuk.ac.in

rkharab@kuk.ac.in

### Member from Industry:

Sh. Anshul Bansal

Industrialist

ar\_bansal27@yahoo.com

### Member From Local Society:

Dr. Raghubir Singh Ghuman

Principal

Sr. C.S.G.M

College of Education,

Shahabad Markanda

drsghuman@gmail.com



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**Member From Student:**

Ashmita

B.Sc. Non-Med.-III

1222083015001

Cont. No. 70152-12355

kantayf26@gmail.com

Ashmita

  
**Prof. (Dr.) Aarti Trehan**  
**Principal (Offg.)**

Principal (offg.)  
Arya Kanya Mahavidyalya  
Shahabad Markanda

**Agenda of 1<sup>st</sup> IQAC meeting on 04.10.2025:**

1. Composition of IQAC for session 2025-26 & introduction of members.
2. Action Taken Report of last IQAC meeting (06.06.2025).
3. Discussion on IQAC Planner for the session 2025-2026.
4. Discussion on Tentative Academic Calendar 2025-2026.
5. Implemented Academic Calendar 2024-2025.
6. Implementation of NEP in 3<sup>rd</sup> year UG Courses and 2<sup>nd</sup> year PG Courses.
7. Discussion about Lesson plan and Time table.
8. Academic and Administrative Audit for session 2024-2025.
9. Information regarding admissions during session 2025-2026.
10. Proposals for seminar/conferences from HODs.
11. Continuation & approval of BCA course.



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### **Minutes of Ist IQAC Meeting (held on 04.10.2025)**

At the onset of the meeting, Dr. Aarti Trehan, Chairman, IQAC, Arya Kanya Mahavidyalaya, Shahabad (M.), formally welcomed all the members of IQAC. Dr. Poonam Siwatch, Co-ordinator IQAC, at first presented the Action Taken Report of last meeting and after that discussion on other points of agenda held.

### **Discussion on all points of Agenda: -**

1. **Action Taken Report** of last IQAC meeting (held on 06.06.2025): -
  - IQAC Planner prepared for the session.
  - Tentative academic Calendar for session 2025-26 prepared after discussion with Principal madam.
  - Implemented Academic Calendar prepared for session 2024-25.
  - Students visited Library in a scheduled manner on 22 August 2025. 320 students of 1<sup>st</sup> year UG classes visited the library.
  - Workshop on Interactive ICT Tools organized for teaching and non-teaching staff on 17<sup>th</sup> July 2025.
2. IQAC Planner for the session 2025-2026 presented in the meeting.
3. Tentative Academic Calendar for the session 2025-2026 discussed.
4. Information regarding display of Implemented Academic Calendar for the session 2024-2025 on the college website.
5. House was informed about display of Lesson-plans and Time-table on the college website and implementation of NEP in 3<sup>rd</sup> year UG courses and 2<sup>nd</sup> year PG courses.
6. Discussion held over conduction of AAA for session 2024-25.
7. House was informed regarding admissions during session 2025-26 and discussion held over strategies to improve admissions.
8. Discussion on proposals to be sent to DGHE, Haryana regarding National Level Seminar/Conferences.
9. House was informed about continuation of approved BCA course as per AICTE norms.



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10. House was informed about various events organized in the college in the first quarter of session 2024-2025 like FDP, Talent Show, Entrepreneurship Week, Celebration of Various National Days like Energy Day, National Space Day, Independence Day, Hindi Day etc. and tree plantation drives by N.S.S., N.C.C., Hartima Parishad etc.
11. Discussion about Institution's Innovation Cell (IIC) Calendar and rating of the college.

**Suggestions: -**

- To invite proposals from all the departments/Cells regarding organization of Seminar/Conferences in the Session 2025-2026.
- To send research proposals to DST, HSIDC, ICSSR in addition to DGHE, Haryana.

**Decision/Taken:-**

1. Teachers to be asked to organize National Level Seminars/Workshops/Conferences and submit Research Proposals.
2. All HODs to prepare Academic and Administrative Audit (AAA) 2024-25.
3. Teachers to be sent to schools, in the vicinity of college, for guidance of girl students regarding scholarships, various courses and admission process in the college.
4. More FDP/Training Programmes for teaching/non-teaching staff.
5. Concerned teachers to carry out activities of IIC for 1<sup>st</sup> quarter as per IIC Calendar.

  
Dr. Poonam Siwatch  
Co-ordinator  
IQAC

  
Dr. (Mrs.) Aarti Trehan  
Principal (Offg.)  
Chairman IQAC

Principal (Offg.)  
Arya Kanya Mahavidyalaya  
Shahabad Markanda